



Stanley College of Engineering and Technology for Women(Autonomous)



(Affiliated to Osmania University)
(Accredited by NAAC with "A" Grade, Accredited by NBA)
ABIDS, HYDERABAD-500001

Dt: 21st Dec, 2023


Internal Quality Assurance Cell

Ref.No. SCETW/IQAC/Acad/Cir - 6

IQAC meeting is convened on 29th Dec, 23 at 02:00 PM in E - Block Seminar Hall. The Draft AQAR 2022 - 23 will be mailed to all the members. Request you all to go through before attending the meeting and give your suggestions.

Agenda:

1. Approval of Final Draft of AQAR 2022 - 23.
2. Submission of IIQA.
3. Review on Academic Audit Report 2022 - 23.
4. Review on Annual Stock Verification Report 2022 - 23.
5. Any other point with the permission of the chair.


Dr A Kanaka Durga
IQAC Coordinator




Dr A Vinaya Babu
IQAC Chairman

Dr. A. VINAYA BABU
CHAIRPERSON
Internal Quality Assurance Cell (IQAC)
Stanley College of Engineering & Technology for Women
Chapel Road, Abids, Hyderabad.

CC: Principal with a request to attend as a special Invitee
Vice Principal/ All HoDs /IQAC Members



Stanley College of Engineering and Technology for Women(Autonomous)

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Dt: 30th Dec, 2023

Internal Quality Assurance Cell

Minutes of the Meeting

Ref. No. SCETW/IQAC/Acad/Cir - 6

IQAC meeting was convened on 29th Dec, 23 at 02:00 PM in E - Block Seminar Hall and discussed the following agenda:

Agenda:

1. Approval of Final Draft of AQAR 2022 - 23.
2. Submission of IIQA.
3. Review on Academic Audit Report 2022 - 23.
4. Review on Annual Stock Verification Report 2022 - 23.
5. Any other point with the permission of the chair.

Attendees:

Dr A Vinaya Babu, IQAC Chairperson
Dr Satya Prasad Lanka, Principal
Dr. Y.V.S.S.Pragathi, HoD - CSE
Dr. Naga shekar Reddy, HoD - EEE
Dr. B Srinivasu, HoD-IT
Dr K Vaidehi, HoD CME/ AI&DS
Dr V Anuradha, HoD - H & S
Dr. Y Padma, HoD - MBA
Dr D Radhika, Dept. IQAC Coordinator - CSE
Mrs T Prasanna - ECE
Mrs G Nirmala, Dept. IQAC Coordinator - ECE
Dr Y L Malathi latha, Dept. IQAC Coordinator - IT
Mrs Sandhya Rani, Dept. IQAC Coordinator - ADCE
Dr A Myythreye, Dept. IQAC Coordinator - H & S
Mrs Anjum Fatima, Dept. IQAC Coordinator - MBA
Dr A Kanaka Durga, IQAC Coordinator

- ❖ Dr A Vinaya Babu, IQAC Chairperson welcomed all the members, briefed about the objective of the meeting.

Agenda: #1. Approval of Final Draft of AQAR 2022 - 23.

- ❖ Final Draft of AQAR 2022 - 23 was presented and took suggestions from all the members.
- ❖ Few typo errors and non uniformity in few data templates sent by the departments was identified and resolved to resend updated data templates to IQAC for submission of AQAR 2022 - 23 on time.

Agenda: #2. Submission of IIQA.

- ❖ IIQA application (filled in) was presented, found data is correct and resolved to submit the application at the earliest.

Agenda: #3. Review on Academic Audit Report 2022 - 23

The **suggestions** made by all the external auditors were as follows:

- ❖ Course Outcomes (COs) and Bloom's Taxonomy Levels (BTLs) must be well defined and to be added in SEE question papers.
- ❖ Student Projects (Mini & Main) must be classified into Theme based, Industry based, working models and rubrics must be followed for assessment.
- ❖ Staff members are very cooperative & it is observed that unity is more.
- ❖ Healthy atmosphere is observed between faculty and students.

Agenda: #4. Review on Annual Stock Verification Report 2022 - 23

- ❖ Login Register, Stock Register, lab Occupancy Chart, Master manual, Records, Observation Notes were maintained as per the academic rules in all labs.
- ❖ Suggested to conduct Awareness programme among the students about the maintenance and usage of ICT tools to avoid damages in the Class Rooms and Labs.


Agenda: #5. Any other point with the permission of the chair.

- ❖ Result Analysis of B E II & IV Semester Autonomous was discussed and resolved to initiate remedial measures for slow learners & students having backlogs.

The meeting was concluded with a note that implement the resolutions made in the meeting and all HoDs are requested to send the reports from time to time to IQAC Cell.

Dr A Kanaka Durga, IQAC Coordinator proposed vote of thanks.


Dr A Kanaka Durga
IQAC Coordinator


Dr A Vinaya Babu
IQAC Chairperson

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Dr. A. VINAYA BABU
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