



# Stanley College of Engineering and Technology for Women(Autonomous)



(Affiliated to Osmania University)  
(Accredited by NAAC with "A" Grade, Accredited by NBA)  
ABIDS, HYDERABAD-500001

Dt: 21<sup>st</sup> Dec, 2023


## Internal Quality Assurance Cell

Ref.No. SCETW/IQAC/Acad/Cir - 6

IQAC meeting is convened on 29<sup>th</sup> Dec, 23 at 02:00 PM in E - Block Seminar Hall. The Draft AQAR 2022 - 23 will be mailed to all the members. Request you all to go through before attending the meeting and give your suggestions.

### Agenda:

1. Approval of Final Draft of AQAR 2022 - 23.
2. Submission of IIQA.
3. Review on Academic Audit Report 2022 - 23.
4. Review on Annual Stock Verification Report 2022 - 23.
5. Any other point with the permission of the chair.

  
Dr A Kanaka Durga  
IQAC Coordinator



  
Dr A Vinaya Babu  
IQAC Chairman

**Dr. A. VINAYA BABU**  
CHAIRPERSON  
Internal Quality Assurance Cell (IQAC)  
Stanley College of Engineering & Technology for Women  
Chapel Road, Abids, Hyderabad.

CC: Principal with a request to attend as a special Invitee  
Vice Principal/ All HoDs /IQAC Members



# Stanley College of Engineering and Technology for Women(Autonomous)

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Dt: 30<sup>th</sup> Dec, 2023

## Internal Quality Assurance Cell

### Minutes of the Meeting

**Ref. No. SCETW/IQAC/Acad/Cir - 6**

IQAC meeting was convened on 29<sup>th</sup> Dec, 23 at 02:00 PM in E - Block Seminar Hall and discussed the following agenda:

**Agenda:**

1. Approval of Final Draft of AQAR 2022 - 23.
2. Submission of IIQA.
3. Review on Academic Audit Report 2022 - 23.
4. Review on Annual Stock Verification Report 2022 - 23.
5. Any other point with the permission of the chair.

**Attendees:**

Dr A Vinaya Babu, IQAC Chairperson  
Dr Satya Prasad Lanka, Principal  
Dr. Y.V.S.S.Pragathi, HoD - CSE  
Dr. Naga shekar Reddy, HoD - EEE  
Dr. B Srinivasu, HoD-IT  
Dr K Vaidehi, HoD CME/ AI&DS  
Dr V Anuradha, HoD - H & S  
Dr. Y Padma, HoD - MBA  
Dr D Radhika, Dept. IQAC Coordinator - CSE  
Mrs T Prasanna - ECE  
Mrs G Nirmala, Dept. IQAC Coordinator - ECE  
Dr Y L Malathi latha, Dept. IQAC Coordinator - IT  
Mrs Sandhya Rani, Dept. IQAC Coordinator - ADCE  
Dr A Myythreye, Dept. IQAC Coordinator - H & S  
Mrs Anjum Fatima, Dept. IQAC Coordinator - MBA  
Dr A Kanaka Durga, IQAC Coordinator

- ❖ Dr A Vinaya Babu, IQAC Chairperson welcomed all the members, briefed about the objective of the meeting.

**Agenda: #1. Approval of Final Draft of AQAR 2022 - 23.**

- ❖ Final Draft of AQAR 2022 - 23 was presented and took suggestions from all the members.
- ❖ Few typo errors and non uniformity in few data templates sent by the departments was identified and resolved to resend updated data templates to IQAC for submission of AQAR 2022 - 23 on time.

**Agenda: #2. Submission of IIQA.**

- ❖ IIQA application (filled in) was presented, found data is correct and resolved to submit the application at the earliest.

**Agenda: #3. Review on Academic Audit Report 2022 - 23**

The **suggestions** made by all the external auditors were as follows:

- ❖ Course Outcomes (COs) and Bloom's Taxonomy Levels (BTLs) must be well defined and to be added in SEE question papers.
- ❖ Student Projects (Mini & Main) must be classified into Theme based, Industry based, working models and rubrics must be followed for assessment.
- ❖ Staff members are very cooperative & it is observed that unity is more.
- ❖ Healthy atmosphere is observed between faculty and students.

**Agenda: #4. Review on Annual Stock Verification Report 2022 - 23**

- ❖ Login Register, Stock Register, lab Occupancy Chart, Master manual, Records, Observation Notes were maintained as per the academic rules in all labs.
- ❖ Suggested to conduct Awareness programme among the students about the maintenance and usage of ICT tools to avoid damages in the Class Rooms and Labs.


**Agenda: #5. Any other point with the permission of the chair.**

- ❖ Result Analysis of B E II & IV Semester Autonomous was discussed and resolved to initiate remedial measures for slow learners & students having backlogs.

The meeting was concluded with a note that implement the resolutions made in the meeting and all HoDs are requested to send the reports from time to time to IQAC Cell.

Dr A Kanaka Durga, IQAC Coordinator proposed vote of thanks.

  
Dr A Kanaka Durga  
IQAC Coordinator

  
Dr A Vinaya Babu  
IQAC Chairperson

CC: Principal with a request to attend as a special Invitee/ Vice Principal/ All HoDs /IQAC Members



**Dr. A. VINAYA BABU**  
**CHAIRPERSON**  
Internal Quality Assurance Cell (IQAC)  
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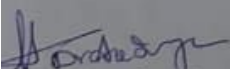
IQAC - Circular


Dr: 20<sup>th</sup> June, 2023

A meeting with all HoDs and Principal is convened on 22<sup>nd</sup> June, 2023 at 11:00 A.M. in Principal's Chamber (A - Block, Room No. 005) to discuss the following agenda points. All HoDs and Principal are requested to attend the meeting without fail.

**Agenda:**

1. Review on Performance and Analysis of Academic Activities of all UG Programs (B.E\_ I, III, V and VII Semester) for the AY 2022 - 23,
  - a. Syllabus Coverage
  - b. Evaluation of CIE
  - c. Evaluation of SEE
  - d. Comparison of CIE and SEE.
  - e. Result Analysis
2. Progress and Planning for the Current and future semesters.
3. Initiation of attainment of PEOs
4. Any Other Point with the Permission of Chair

  
Dr A Kanaka Durga  
QAC Coordinator

  
Dr A Vinaya B  
IQAC Chairperson

Dr. A. VINAYA B  
CHAIRPERSON  
Internal Quality Assurance  
Stanley College of Engineering & Technology for Women



All HoDs / Vice Principal / Dr G. K. Reddy



Samsung Triple Camera  
Shot with my Galaxy A30s



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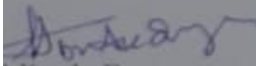
**Internal Quality Assurance Cell**

Date: 15.10.2023

**Action Taken Report**

Action Taken Report as per the IQAC meeting held on 22<sup>nd</sup> June, 23.

S.NO.	Minutes	Action taken
1.	Performance and Analysis of Academic Activities.	Programme Heads submitted reports on Syllabus Coverage, Evaluation of CIE, SEE and Result Analysis
2.	Progress and Planning for the Current and future semesters.	1. Department academic Calendar of the year 2023-24 and programme specific activities submitted by the department heads in the first week of Aug, 23. 2. Induction Programme was organized for newly admitted students from 22 <sup>nd</sup> Aug, 23 to 3rd Sep, 23
3.	Awareness on Computation of COs, POs and PEOs attainments	IQAC organized A one Day workshop on "Computation of COs, POs and PEOs attainments" on 3rd Aug, 23 by Prof. Ramesh Kumar, Former HoD CSE - NIT, W.
4.	Initiation of renewal of NAAC accreditation and filing of IQA & AQAR 2022 - 23	Continuous meetings were held and process is in progress.

  
A Kanaka Durga  
C Coordinator

  
Dr A Vinaya Babu  
IQAC Chairperson



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